



Minet Junior School

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Headteacher: Ms K Ryan

Dear Parent/Carer

The parent consultation meetings for this term will be on **Thursday 1st February** from 1.30p.m. to 6.20p.m. This means that school will be closing early and **children will need to be collected promptly at 1.15p.m.**

If you wish to meet your child's teacher you will need to book an appointment using our online booking system. You will receive an email from 'notifications@primarysite.net'. This email will be sent out at 7pm tomorrow evening. This will contain a link for you to click on. You will be taken to a page to choose your time slot, click on the time slot you would like and make sure you click submit before leaving the page. Once a slot has been taken it will no longer appear on the page.

All meetings will be no more than 10 minutes long and will take place either in the hall (for year 4) or in the child's classroom.

Miss Gubbin our Deputy Head along with Mrs Taylor our Assistant Head for Inclusion will be present throughout. Should you wish to speak with either of them, please enquire at reception.

If you have any issues with booking please email help@minetjunior.org.uk

Kind regards

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